

## DEPARTMENT OF THE TREASURY

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### SECRETARY OF THE TREASURY

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Chief of Staff

Executive Secretary

Under Secretary (International Affairs)

Under Secretary (Domestic Finance)

Deputy Assistant Secretary for Federal  
Finance

Director, Office of Market Finance

Director, Office of Federal Finance Policy  
Analysis

Deputy Assistant Secretary for Government  
Finance Policy Analysis

Director, Office of Corporate Finance

Director, Office of Government Financing

Director, Office of Synthetic Fuels

Under Secretary (Enforcement)

Assistant Secretary (Enforcement)

Deputy Assistant Secretary (Law  
Enforcement)

Director, Office of Law Enforcement

Director, Project Outreach

Director, Office of Financial Crimes  
Enforcement Network (FinCEN)

Director, Office of Foreign Assets Control

Deputy Assistant Secretary (Regulatory, Tariff  
and Trade Enforcement)

Director, Office of Trade and Tariff Affairs

Assistant Secretary (Financial Institutions)

Deputy Assistant Secretary for Financial  
Institutions Policy

Director, Office of Policy Planning and  
Analysis

Director, Office of Financial Institutions  
Policy

Assistant Secretary (Economic Policy)

Deputy Assistant Secretary for  
Macroeconomics Analysis

Director, Office of Financial Analysis

Deputy Assistant Secretary for Policy  
Coordination

Director, Office of Economic Analysis

Director, Office of Policy Analysis

Director, Office of International Financial  
Analysis

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International Tax Counsel	JOSEPH H. GUTTENTAG
Benefits Tax Counsel	J. MARK IWRY
Deputy Assistant Secretary (Tax Analysis)	ERIC TODER
Director, Office of Tax Analysis	LOWELL DWORIN
Treasurer of the United States	MARY ELLEN WITHROW

## BUREAU OF ALCOHOL, TOBACCO AND FIREARMS

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Deputy Comptroller for Economic and Policy Analysis	JAMES KAMIHACHI
Deputy Comptroller for Public Affairs	LEONORA S. CROSS
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Deputy Comptroller for International Banking and Finance	(VACANCY)
Deputy Comptroller for Information Resources Management	ALLAN B. GUERRINA
Senior Deputy Comptroller for Bank Supervision Operations	LEANN G. BRITTON
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Deputy Comptroller for Special Supervision	(VACANCY)
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UNITED STATES CUSTOMS SERVICE

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Assistant Commissioner (Investigations)	WALTER BIONDI
Assistant Commissioner (International Affairs)	DOUGLAS BROWNING
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Assistant Commissioner (Field Operations)	SAMUEL BANKS
Assistant Commissioner (Finance)	VINCETTE GOERL
Assistant Commissioner (Information and Technology)	WILLIAM RILEY
Assistant Commissioner (Human Resources Management)	DEBORAH SPERO
Assistant Commissioner (Strategic Trade)	EDWARD KWAS
Assistant Commissioner (Internal Affairs)	HOMER WILLIAMS
Chief Counsel	ELIZABETH ANDERSON
Director, Planning and Evaluation	EARL WALTER
Ombudsman	WALTER CORLEY
Special Assistant to the Commissioner and Director, Equal Employment Opportunity	LINDA BATTS

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Assistant Director (Technology)	MILTON J. SEIDEL
Assistant Director (Research and Development)	THOMAS A. FERGUSON
Deputy Associate Director (Fort Worth Operations)	RAY E. LAVAN
Chief Counsel	CARROL H. KINSEY

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Director	CHARLES F. RINKEVICH
Deputy Director	R.J. MILLER
Associate Director	JOHN C. DOOHER
Director (Administration)	KENNETH A. HALL

Director (General Training)	CONNIE L. PATRICK
Director (Special Training)	RAY M. RICE
Director (State and Local Training)	HOBART M. HENSON
Director (Artesia, NM, Operations)	JEFFERY HESSER
Director (Washington, DC, Office)	JOHN C. DOOHER

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Associate Deputy Commissioner for Reengineering	VIRGINIA HARTER
Director, Legislative and Public Affairs	JIM L. HAGEDORN
Director, Office of Quality and Diversity Management	SONDRA HUTCHINSON
Chief Counsel	DAVID A. INGOLD
Assistant Commissioner, Agency Services	WALTER L. JORDAN
Assistant Commissioner, Federal Finance	LARRY D. STOUT
Assistant Commissioner, Financial Information	DIANE E. CLARK
Assistant Commissioner, Information Resources	CONSTANCE E. CRAIG
Assistant Commissioner, Management (CFO)	MITCHELL A. LEVINE
Assistant Commissioner, Regional Operations	BLAND T. BROCKENBOROUGH

## INTERNAL REVENUE SERVICE

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Director, Office of Public Liaison	SUE SOTTILE
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National Transition Executive	CHARLES H. BRENNAN
Taxpayer Ombudsman	LEE MONKS
National Director of Appeals	VINCE CANCELLLO
Associate Commissioner for Modernization	JUDY VAN ALFEN
Executive Assistant	BLANCA ZAYAS
Chief Counsel	STUART BROWN
Deputy Chief Counsel	MARLENE GROSS
Associate Chief Counsel (Domestic)	JUDY DUNN
Associate Chief Counsel (Employee Benefits/Exempt Organizations)	SARAH HALL INGRAM
Associate Chief Counsel (Enforcement Litigation)	ELIOT FIELDING

Associate Chief Counsel (Finance/ Management)	RICHARD MIHELICIC
Associate Chief Counsel (International)	BENEDETTA KISSEL
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Assistant Commissioner (Collection)	RONALD S. RHODES
Assistant Commissioner (Criminal Investigation)	(VACANCY)
Assistant Commissioner (Examination)	TOM WILSON, <i>Acting</i>
Assistant Commissioner (Employee Plans/ Exempt Organizations)	EVELYN PETSCHKE
Assistant Commissioner (International)	JOHN T. LYONS
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Executive Assistant	MIKE NOBLE
Controller/Director for Financial Management	LISA FIELY, <i>Acting</i>
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Executive Assistant	(VACANCY)
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Chief Inspector	GARY BELL
Deputy Chief Inspector	DOUG CROUCH
Assistant Chief Inspector (Internal Audit)	BILLY MORRISON
Assistant Chief Inspector (Internal Security)	SEBASTIAN LORIGO
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National Director, Strategic Planning Division	CHARLOTTE PERDUE
National Director, Communications Division	JUDITH TOMASO
National Director, Tax Forms and Publications	SHELDON SCHWARTZ
Director, Legislative Affairs Division	ERIK NORTH, <i>Acting</i>
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Assistant Commissioner (Taxpayer Services)	GWEN KRAUSS
Chief, Headquarters Operations	(VACANCY)
Executive Assistant	BEN DADD

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Chief, Security/Internal Review	WILLIAM F. DADDIO
Associate Director for Policy and Management/ Chief Financial Officer	JAY WEINSTEIN
Deputy Associate Director for Finance/Deputy Chief Financial Officer	TERRY BOWIE
Associate Director/Chief Operating Officer	ANDREW COSGAREA, JR.



Associate Director for Marketing  
Deputy Associate Director for Marketing

DAVID PICKENS  
PAUL SPEDDEN

#### BUREAU OF THE PUBLIC DEBT

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Assistant Commissioner (Securities and  
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Assistant Commissioner (Administration)  
Assistant Commissioner (Automated  
Information Systems)  
Assistant Commissioner (Savings Bond  
Operations)  
Assistant Commissioner (Public Debt  
Accounting)  
Executive Director (Savings Bonds Marketing  
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#### UNITED STATES SECRET SERVICE

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Assistant Director (Protective Research)  
Assistant Director (Protective Operations)  
Assistant Director (Investigations)  
Assistant Director (Government Liaison  
and Public Affairs)  
Assistant Director (Training)  
Chief Counsel

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RICHARD J. GRIFFIN  
W. RALPH BASHAM  
DENNIS L. FINCH  
DAVID C. LEE  
RICHARD S. MILLER  
PAUL A. HACKENBERRY  
H. TERRENCE SAMWAY  
K. DAVID HOLMES  
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#### OFFICE OF THRIFT SUPERVISION

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Executive Director, Supervision  
Chief Counsel  
Executive Director, External Affairs  
Executive Director, Research and Analysis  
Executive Director, Administration  
Associate Director for FDIC

JONATHAN L. FIECHTER, *Acting*  
NADINE ELZY  
JOHN F. DOWNEY  
CAROLYN J. BUCK  
JOHN L. VON SEGGERN, *Acting*  
KENNETH F. RYDER  
CORA PRIFOLD BEEBE  
WALTER B. MASON

Director, Press Relations  
Director, Congressional Affairs

WILLIAM E. FULWIDER  
JOHN L. VON SEGGERN

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*The Department of the Treasury performs four basic functions: formulating and recommending economic, financial, tax, and fiscal policies; serving as financial agent for the U.S. Government; enforcing the law; and manufacturing coins and currency.*

The Treasury Department was created by act of September 2, 1789 (31 U.S.C. 301 and 301 note). Many subsequent acts have figured in the development of the Department, delegating new duties to its charge and establishing the numerous bureaus and divisions that now comprise the Treasury.

### Secretary

As a major policy adviser to the President, the Secretary has primary responsibility for formulating and recommending domestic and international financial, economic, and tax policy; participating in the formulation of broad fiscal policies that have general significance for the economy; and managing the public debt. The Secretary also oversees the activities of the Department in carrying out its major law enforcement responsibility; in serving as the financial agent for the U.S. Government; and in manufacturing coins, currency, and other products for customer agencies.

In addition, the Secretary has many responsibilities as chief financial officer of the Government. The Secretary serves as Chairman pro tempore of the Economic Policy Council and as U.S. Governor of the International Monetary Fund, the International Bank for Reconstruction and Development, the Inter-American Development Bank, and the African Development Bank. The Office of the Secretary includes the offices of Deputy Secretary, General Counsel, Inspector General, the Under Secretaries, the Assistant Secretaries, and Treasurer.

### Deputy Secretary

The Deputy Secretary assists the Secretary in the supervision and direction of the Department and its

assigned programs, and acts for the Secretary in his absence.

### Under Secretary for International Affairs

The Under Secretary for International Affairs advises and assists the Secretary and Deputy Secretary of the Treasury in the formulation and execution of U.S. international policy. These responsibilities include the development of policies and guidance of Department activities in the areas of international monetary affairs, trade and investment policy, international debt strategy, and U.S. participation in international financial institutions. The Under Secretary acts as the U.S. G-7 Deputy with responsibility for coordinating economic policies with finance ministers from seven industrial nations and preparing the President for the annual economic summits.

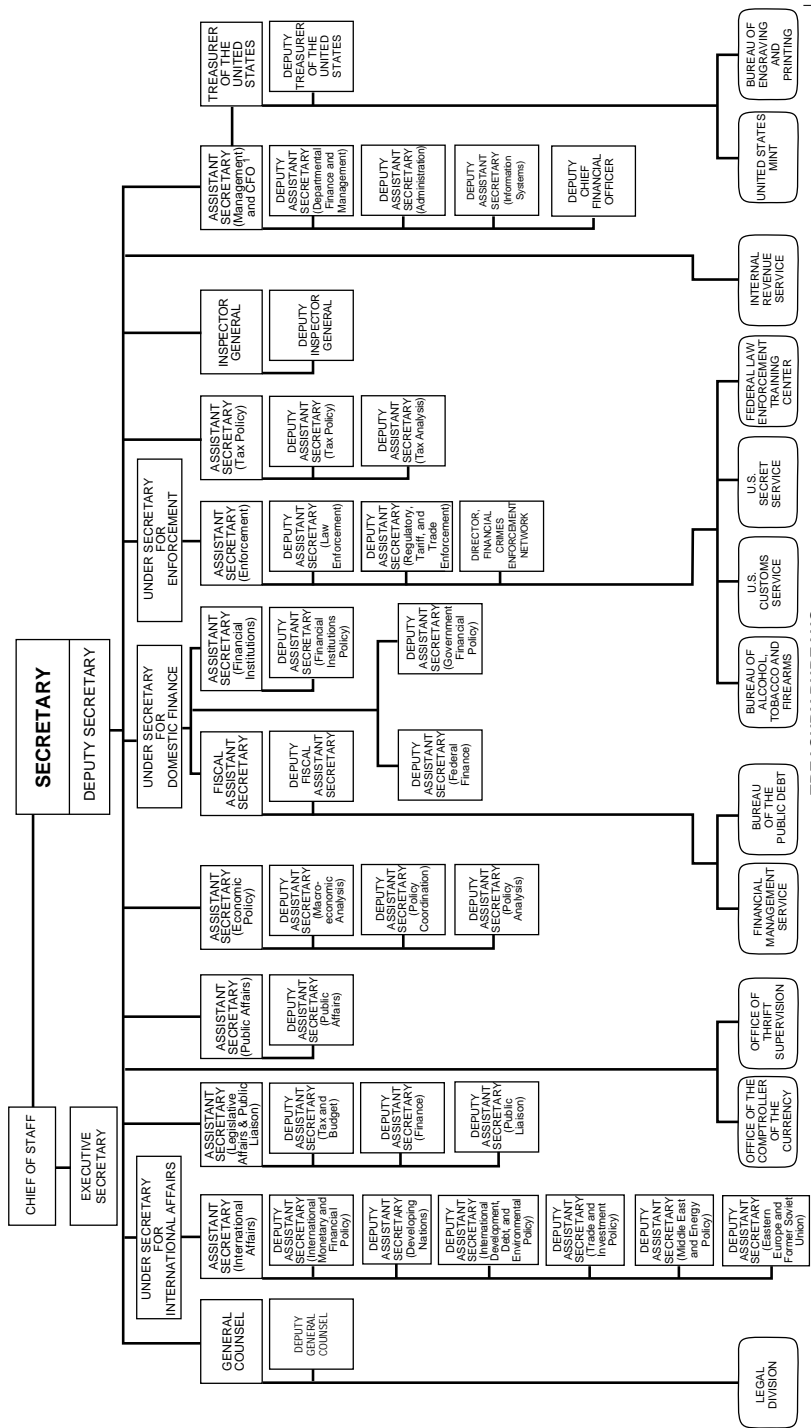
### Under Secretary for Domestic Finance

The Under Secretary for Domestic Finance advises and assists the Secretary and Deputy Secretary of the Treasury in the areas of domestic finance, banking, and other related economic matters. These responsibilities include the development of policies and guidance for Treasury Department activities in the areas of financial institutions, Federal debt finance, financial regulation, and capital markets.

### Under Secretary for Enforcement

The Office of the Under Secretary for Enforcement was established in fiscal year 1994 to promote and protect the Treasury Department's enforcement interest, to effect an equalization across other departmental secretariats as they deal on enforcement issues.

DEPARTMENT OF THE TREASURY



<sup>1</sup>Assistant Secretary (Management) is the Chief Financial Officer (CFO).

### Assistant Secretaries

**Financial Institutions** The Assistant Secretary (Domestic Finance) advises and assists the Secretary, Deputy Secretary, and Under Secretary for Finance on matters of Federal, State, and local finance, financial institutions policy, and synthetic fuels projects.

In the area of Federal finance, the Office is responsible for Government financing and debt management; determining interest rates for various Federal borrowing, lending, and investment purposes under pertinent statutes; and developing legislative and administrative principles and standards for Federal credit programs, loan asset sales, and the Federal Financing Bank.

The Office is also responsible for:

- issues involving the financing of State and local governments;
- oversight of the Office of Revenue Sharing, which returns specified amounts of federally collected funds to eligible units of general-purpose governments;
- coordinating the Treasury Department's legislative efforts with regard to financial institutions legislation and legislation affecting the Federal agencies that regulate financial institutions; and

—providing support to carry out the Department's responsibilities regarding the Securities Investor Protection Corporation, the Pension Benefit Guaranty Corporation, and synthetic fuels projects taken over from the Synthetic Fuels Corporation.

**Economic Policy** The Assistant Secretary (Economic Policy) informs the Secretary and other senior Treasury officials of current and prospective economic developments and assists in the determination of appropriate economic policies. The Assistant Secretary:

- reviews and analyzes both domestic and international economic issues, as well as developments in the financial markets;
- participates with the Secretary in the Economic Policy Council and the Troika Forecasting Group, which develops official economic projections and advises the President on choices among

alternative courses of economic policy; and

—works closely with officials of the Office of Management and Budget, the Council of Economic Advisers, and other Government agencies on the economic forecasts underlying the yearly budget process, and advises the Secretary on the economic effects of tax and budget policy.

Within the Office of Economic Policy, staff support is provided by the Office of Financial Analysis, the Office of Special Studies, the Office of Monetary Policy Analysis, and the Applied Econometric Staff.

**Enforcement** The Assistant Secretary (Enforcement) supervises the following operating bureaus: U.S. Secret Service; U.S. Customs Service; Federal Law Enforcement Training Center; and Alcohol, Tobacco and Firearms. In addition, the Assistant Secretary is responsible for the Office of Financial Enforcement, and the Office of Foreign Assets Control.

The Assistant Secretary coordinates Treasury law enforcement matters, including the formulation of policies for Treasury enforcement activities, and cooperates on law enforcement matters with other Federal agencies.

The important missions of protecting the President and other high Government officials and preventing counterfeiting of U.S. currency and theft and forgery of Government securities and checks are entrusted to the U.S. Secret Service.

The U.S. Customs Service collects revenue from imports and enforces the customs laws. In addition, it interdicts contraband, including narcotics, along the land and sea borders of the United States.

The Bureau of Alcohol, Tobacco and Firearms is charged with collecting excise taxes on alcoholic beverages and tobacco products; suppressing traffic in illicit distilled spirits and illegal use of explosives; and controlling the sale and registration of firearms.

The Federal Law Enforcement Training Center provides law enforcement training for personnel of Federal agencies.

The Office of Financial Enforcement assists in implementing the Bank Secrecy Act and administering related Treasury regulations.

The Office of Foreign Assets Control assists U.S. foreign policy aims by controlling assets in the United States of "blocked" countries and the flow of funds and trade to them.

**Fiscal Affairs** The Office of the Fiscal Assistant Secretary was established pursuant to Reorganization Plan No. III of 1940 (5 U.S.C. app.). The Office supervises the administration of the Government's fiscal affairs. This includes the administration of Treasury financing operations; management of Treasury's cash balances in tax and loan investment accounts in commercial financial institutions and operating balances with Federal Reserve Banks; and the Department's participation in the Joint Financial Management Improvement Program for improvement of accounting in the Federal Government. Supervision and oversight over the functions and activities of the Financial Management Service and the Bureau of the Public Debt are also provided.

The Fiscal Assistant Secretary is responsible for improved cash management, debt collection, and credit administration on a Governmentwide basis under the umbrella of the Administration's Reform '88 initiative.

The Office:

- acts as liaison between the Secretary and other Government agencies with respect to their financial operations;

- manages the cash position of the Treasury and projects and monitors "debt subject-to-limit;"

- directs the performance of the fiscal agency functions of the Federal Reserve Banks;

- conducts governmentwide accounting and cash management activities;

- exercises supervision over depositories of the United States; and

- provides management overview of investment practices for Government trust and other accounts.

**International Affairs** The Office of the Assistant Secretary (International Affairs) advises and assists the Secretary, Deputy

Secretary, and Under Secretary for International Affairs in the formulation and execution of policies dealing with international monetary, financial, commercial, energy, and trade policies and programs. The work of the Office is organized into groups responsible for monetary affairs, developing nations, trade and investment policy, and Arabian Peninsula affairs.

These functions are performed by supporting staff offices, which:

- conduct financial diplomacy with industrial and developing nations and regions;

- work toward improving the structure and operations of the international monetary system;

- monitor developments in foreign exchange and other markets and official operations affecting those markets;

- facilitate structural monetary cooperation through the International Monetary Fund and other channels;

- oversee U.S. participation in the multilateral development banks and coordinate U.S. policies and operations relating to bilateral and multilateral development lending programs and institutions;

- formulate policy concerning financing of trade;

- coordinate policies toward foreign investments in the United States and U.S. investments abroad; and

- analyze balance of payments and other basic financial and economic data, including data on petroleum, affecting world payment patterns and the world economic outlook.

As part of those functions, the Office supports the Secretary in his role as co-Chairman of the U.S.-Saudi Arabian Joint Commission on Economic Cooperation, co-Chairman of the U.S.-Israel Joint Committee for Investment and Trade, co-Chairman of the U.S.-China Joint Economic Committee, and Chairman of the National Advisory Council on International Monetary and Financial Policies.

**Treasurer of the United States** The Office of the Treasurer of the United States was established on September 6, 1777. The Treasurer was originally charged with the receipt and custody of

Government funds, but many of these functions have been assumed by different bureaus of the Department of the Treasury. In 1981, the Treasurer was assigned responsibility for oversight of the Bureau of Engraving and Printing and the United States Mint. The Treasurer reports to the Secretary through the Assistant Secretary (Management)/Chief Financial Officer.

**Tax Policy** The Office of the Assistant Secretary (Tax Policy) advises and assists the Secretary and the Deputy Secretary in the formulation and execution of domestic and international tax policies and programs.

These functions, carried out by supporting staff offices, include:

- analysis of proposed tax legislation and tax programs;
- projections of economic trends affecting tax bases;
- studies of effects of alternative tax measures;
- preparation of official estimates of Government receipts for the President's annual budget messages;
- legal advice and analysis on domestic and international tax matters;
- assistance in the development and review of tax legislation and domestic and international tax regulations and rulings; and
- participation in international tax treaty negotiations and in maintenance of relations with international organizations on tax matters.

For further information concerning the Departmental Offices, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960.

## Bureau of Alcohol, Tobacco and Firearms

The Bureau of Alcohol, Tobacco and Firearms was established by Treasury Department Order No. 221, effective July 1, 1972. The order transferred the functions, powers, and duties arising under laws relating to alcohol, tobacco, firearms, and explosives from the Internal Revenue Service to the Bureau. On December 5, 1978, Treasury Department Order No. 120-1 assigned to the Bureau responsibility for enforcing chapter 114 of title 18 of the United States Code (18 U.S.C. 2341 *et seq.*) relating to interstate trafficking in contraband cigarettes. With passage of the Anti-Arson Act of 1982, the Bureau was given the additional responsibility of addressing commercial arson nationwide.

Bureau Headquarters is located in Washington, DC, but since the Bureau is decentralized, most of its personnel are stationed throughout the country where many of its operational functions are performed.

The Bureau is responsible for enforcing and administering firearms and explosives laws, as well as those

covering the production, taxation, and distribution of alcohol and tobacco products. The Bureau's objectives are to maximize compliance with and investigate violations of these laws. To achieve these goals, the Bureau is divided into two basic functions: criminal enforcement and regulatory enforcement.

The objectives of criminal enforcement activities are to:

- suppress illegal trafficking, possession and use of firearms, destructive devices, and explosives;
- impact arson-for-profit schemes;
- suppress the traffic in illicit distilled spirits;
- suppress interstate trafficking in contraband cigarettes;
- assist Federal, State, and local law enforcement agencies in reducing crime and violence; and
- investigate narcotics traffickers who use firearms and explosives as tools of their trade, especially violent gangs.

The objectives of regulatory enforcement activities are to:

- determine and ensure full collection of revenue due from legal alcohol,

tobacco, firearms, and ammunition manufacturing industries;

—fulfill the Bureau's responsibility in ensuring product integrity and health warning statements, and in preventing commercial bribery, consumer deception, and other improper trade practices in the beverage alcohol industry;

—assist other Federal, State, and local governmental agencies in the resolution of problems relating to revenue protection;

—ensure that persons prohibited by law from manufacturing, importing, or dealing in alcohol, tobacco, firearms, and explosives do not obtain a license or permit;

—ensure that storage facilities for explosives are safe, secure, and properly stored to avoid presenting a hazard to the public; and

—ensure that an audit trail is preserved to permit the tracing of firearms used in the commission of crimes and full accountability for explosive materials.

#### District Offices—Regulatory Enforcement

District	Address	Director
MIDWEST—Illinois, Indiana, Kentucky, Michigan, Minnesota, North Dakota, Ohio, South Dakota, West Virginia, Wisconsin	Suite 310, 300 South Riverside Plaza, Chicago, IL 60606-6616	Candace E. Moberly
NORTH ATLANTIC—Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont	Rm. 620, 6 World Trade Ctr., New York, NY 10048	Bruce L. Weininger
SOUTHEAST—Alabama, Florida, Georgia, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, Virginia, Virgin Islands	Suite 300, 2600 Century Pky., Atlanta, GA 30345	Larry Moore
SOUTHWEST—Arizona, Arkansas, Colorado, Iowa, Kansas, Louisiana, Missouri, Nebraska, New Mexico, Oklahoma, Texas	7th Fl., 1114 Commerce St., Dallas, TX 75242	Dave Royalty
WESTERN—Alaska, American Samoa, California, Guam, Hawaii, Idaho, Montana, Nevada, Oregon, Pacific Islands, Utah, Washington, Wyoming	11th Fl., 221 Main St., San Francisco, CA 94105	Victoria J. Renneckar

#### Field Division Offices—Office of Enforcement

Field Division	Address	Special Agent in Charge
Atlanta, GA .....	Suite 406, 101 Marietta St. NW., 30303 .....	Richard C. Fox
Baltimore, MD .....	6th Fl., 22 South Howard St., 21201 .....	M. Stewart Allen
Birmingham, AL .....	Rm. 725, 2121 8th Ave. N., 35203 .....	James Cavanaugh
Boston, MA .....	Rm. 701, 10 Causeway St., 02222-1081 .....	Jeffrey R. Roehm
Charlotte, NC .....	Suite 400, 4530 Park Rd., 28209 .....	Mark Logan
Chicago, IL .....	Suite 350 S., 300 S. Riverside Plz., 60606-6616 .....	David L. Benton
Cleveland, OH .....	Suite 200, 6745 Engle Rd., Middleburg Heights, 44130 .....	(Vacancy)
Dallas, TX .....	1200 Main Twr. Bldg., 75250 .....	Lester D. Martz
Detroit, MI .....	Suite 300, 1155 Brewery Park Blvd., 48207-2602 .....	Stanley Zimmerman
Houston, TX .....	Suite 210, 15355 Vantage Pkwy. W., 77032 .....	Richard W. Haynes
Kansas City, MO .....	Suite 200, 2600 Grand Ave., 64108 .....	James R. Switzer
Los Angeles, CA .....	Suite 800, 350 S. Figueroa St., 90071 .....	Bernard LaForest
Louisville, KY .....	Suite 322, 600 Dr. Martin Luther King Jr. Pl., 40202 .....	James L. Brown
Miami, FL .....	Suite 120, 8420 NW. 52d St., 33166 .....	Jimmy Wooten
Nashville, TN .....	Suite 215, 215 Centerview Dr., Brentwood, TN 37027 .....	Richard Garner
New Orleans, LA .....	Suite 1050, 111 Veterans Blvd., Metairie, LA 70005 .....	Robert Stellingworth
New York, NY .....	Rm. 238, 6 World Trade Ctr., 10048 .....	Henry J. Ballas
Philadelphia, PA .....	Rm. 504, 2d & Chestnut Sts., 19106 .....	Robert H. Wall
Phoenix, AZ .....	Suite 1010, 3003 N. Central Ave., 85012 .....	Robert H. Valadez, Jr.
San Francisco, CA .....	Suite 1250, 221 Main St., 94105 .....	Paul M. Snabel
Seattle, WA .....	Rm. 806, 915 2d Ave., 98174 .....	Margaret M. Moore
St. Louis, MO .....	Suite 550, 100 S. 4th St., 63102 .....	Daniel B. Hoggatt
St. Paul, MN .....	Suite 1870, 30 E. 7th St., 55101 .....	(Vacancy)
Washington, DC .....	Suite 620, 607 14th St. NW., 20005 .....	Charles R. Thomson

## Office of the Comptroller of the Currency

[For the Office of the Comptroller of the Currency statement of organization, see the *Code of Federal Regulations*, Title 12, Part 4]

The Office of the Comptroller of the Currency (OCC) was created February 25, 1863 (12 Stat. 665), as a bureau of the Department of the Treasury. Its primary mission is to regulate national banks. OCC is headed by the Comptroller, who is appointed for a 5-year term by the President with the advice and consent of the Senate. By statute, the Comptroller also serves a concurrent term as Director of the Federal Deposit Insurance Corporation (FDIC).

OCC regulates national banks by its power to examine banks; approve or

deny applications for new bank charters, branches, or mergers; take enforcement action—such as bank closures—against banks that are not in compliance with laws and regulations; and issue rules, regulations, and interpretations on banking practices.

OCC supervises approximately 3,300 national banks, including their trust activities and overseas operations. Each bank is examined annually through a nationwide staff of approximately 2,400 bank examiners supervised in 6 district offices. OCC is independently funded through assessments of the assets of national banks.

For further information, contact the Communications Division, Office of the Comptroller of the Currency, Department of the Treasury, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700.

## United States Customs Service

The fifth act of the first Congress, passed on July 31, 1789 (1 Stat. 29), established customs districts and authorized customs officers to collect duties on goods, wares, and merchandise imposed by the second act of the first Congress, dated July 4, 1789 (1 Stat. 24). The Bureau of Customs was established as a separate agency under the Treasury Department on March 3, 1927 (19 U.S.C. 2071) and, effective August 1, 1973, was redesignated the United States Customs Service by Treasury Department Order 165-23 of April 4, 1973.

The Customs Service enforces customs and related laws and collects the revenue from imports. Customs also administers the Tariff Act of 1930, as amended (19 U.S.C. 1654), and other customs laws. Some of the responsibilities that Customs is specifically charged with are:

- interdicting and seizing contraband, including narcotics and illegal drugs;
- assessing and collecting customs duties, excise taxes, fees, and penalties due on imported merchandise;

- processing persons, carriers, cargo, and mail into and out of the United States;

- administering certain navigation laws; and

- detecting and apprehending persons engaged in fraudulent practices designed to circumvent customs and related laws; copyright, patent, and trademark provisions; quotas; and marking requirements for imported merchandise.

As the principal border enforcement agency, Customs' mission has been extended over the years to assisting in the administration and enforcement of some 400 provisions of law on behalf of more than 40 Government agencies. Today, in addition to enforcing the Tariff Act of 1930 and other customs statutes, the Customs Service:

- cooperates with other Federal agencies and foreign governments in suppressing the traffic of illegal narcotics and pornography;

- enforces export control laws and intercepts illegal high-technology and weapons exports;



—enforces reporting requirements of the Bank Secrecy Act; and

—collects international trade statistics.

Also, Customs enforces a wide range of requirements to protect the public, such as auto safety and emission control standards, radiation and radioactive material standards; counterfeit monetary instruments; flammable fabric restrictions; animal and plant quarantine requirements; and food, drug, and hazardous substance prohibitions.

Customs is extensively involved with outside commercial and policy organizations and trade associations, and with international organizations and foreign customs services. Customs is a member of the multinational World Customs Organization, the Cabinet Committee to Combat Terrorism, and the International Narcotics Control Program. In addition, Customs participates in and supports the activities and programs of various international organizations and agreements, including the World Trade Organization, the International Civil

Aviation Organization, and the Organization of American States (OAS).

Headquarters of the U.S. Customs Service is located in Washington, DC, under the supervision of the Commissioner of Customs, who is appointed by the President and confirmed by the Senate.

The 50 States, plus the Virgin Islands and Puerto Rico, are divided into 20 customs management center areas, under which there are approximately 300 ports of entry.

The foreign field offices of the Customs Service are located in Bangkok, Beijing, Bonn, Brussels, Caracas, Hermosillo, Hong Kong, London, Merida, Mexico City, Milan, Monterrey, Montevideo, Ottawa, Panama City, Paris, Rome, Seoul, Singapore, Tokyo, Vienna, and The Hague. An attaché represents U.S. Customs in the U.S. Mission to the European Communities in Brussels.

The Customs Service also operates a Canine Enforcement Training Center at Front Royal, VA.

#### Customs Management Centers—U.S. Customs Service

District Offices	Address	Director	Telephone
Mid America/Chicago .....	Suite 900, 610 S. Canal St., Chicago, IL 60607.	Garnet Fee .....	312-353-4733
East Texas/Houston .....	Suite 1200, 2323 S. Shepard St., Houston, TX 77019.	Robert Trotter .....	713-313-2841
Southern California/San Diego .....	Suite 1200, 610 W. Ash St., San Diego, CA 92101.	Rudy Camacho .....	619-557-5455
North Pacific/Portland .....	Rm. 592, 511 NW. Broadway, Portland, OR 97209.	Lois Fields .....	503-326-7625
Mid Pacific/San Francisco .....	Suite 1501, 33 New Montgomery St., San Francisco, CA 94105.	Paul Andrews .....	415-744-7700
Puerto Rico & Virgin Islands .....	Rm. 203, 1 La Puntilla St., Old San Juan, PR 00901.	Alfonso Robles .....	787-729-6950
West Great Lakes/Detroit .....	Suite 310, 613 Abbott St., Detroit, MI 48226.	William Morandini .....	313-226-2955
South Texas/Laredo .....	P.O. Box 3130, Laredo, TX 78044-3130.	Maria Reba .....	210-718-4161
Arizona/Tucson .....	Suite 310, 4740 N. Oracle Rd., Tucson, AZ 85705.	Donna De La Torre .....	520-670-5900
South Atlantic/Atlanta .....	Suite 270, 1691 Phoenix Blvd., College Park, GA 30349.	Mamie Pollock .....	770-994-2306
Northwest Great Plains/Seattle .....	Rm. 2200, 1000 2d Ave., Seattle, WA 98104.	Thomas Hardy .....	206-553-6944
West Texas/El Paso .....	Suite 104, 9400 Viscount Blvd., El Paso, TX 79925.	Gundit Dhillon .....	915-540-5800
North Florida/Tampa .....	Suite 301, 1624 E. 7th Avenue, Tampa, FL 33605.	Diane Zwicker .....	813-228-2381
Mid Atlantic/Baltimore .....	Suite 208, 103 S. Gay St., Baltimore, MD 21202.	Steven Knox .....	410-962-6200
New York/New York .....	Rm. 716, 6 World Trade Ctr., New York, NY 10048.	Anthony Liberta .....	212-466-4444
Gulf/New Orleans .....	Rm. 337, 423 Canal St., New Orleans, LA 70130-2341.	J. Robert Grimes .....	504-589-6324
North Atlantic/Boston .....	Rm. 801, 10 Causeway St., Boston, MA 02222-1056.	Philip Spayd .....	617-565-6210
East Great Lakes/Buffalo .....	4455 Genessa St., Buffalo, NY 14225	Richard McMullen .....	716-626-0400
South Florida/Miami .....	Suite 980, 909 SE. 1st Ave., Miami, FL 33131.	D. Lynn Gordon .....	305-536-6600

**Customs Management Centers—U.S. Customs Service—Continued**

District Offices	Address	Director	Telephone
South Pacific/Los Angeles .....	Rm. 705, 1 World Trade Ctr., Long Beach, CA 90831.	John Heinrich .....	310-980-3100

For further information, contact the U.S. Customs Service, Department of the Treasury, 1301 Constitution Avenue NW., Washington, DC 20229. Phone, 202-927-6724.

## Bureau of Engraving and Printing

The Bureau of Engraving and Printing operates on basic authorities conferred by act of July 11, 1862 (31 U.S.C. 303) and additional authorities contained in past appropriations made to the Bureau that are still in force. A working capital fund was established in accordance with the provisions of section 2 of the act of August 4, 1950, as amended (31 U.S.C. 5142), which placed the Bureau on a completely reimbursable basis. The Bureau is headed by a Director, who is appointed by the Secretary of the Treasury and reports to the Treasurer of the United States.

At the Bureau of Engraving and Printing, the timeless artistry of the engraver in combined with the most technologically-advanced printing

equipment to produce United States securities. The Bureau designs, prints, and finishes all of the Nation's paper currency (Federal Reserve notes), as well as U.S. postage stamps, Treasury securities, certificates, and other security products, including White House invitations and military identification cards. It also is responsible for advising and assisting Federal agencies in the design and production of other Government documents that, because of their innate value or for other reasons, require security or counterfeit-deterrence characteristics.

The Bureau operates two facilities: the headquarters in Washington, DC, and a second currency manufacturing plant in Fort Worth, TX.

For further information, contact the Office of Communications, Bureau of Engraving and Printing, Department of the Treasury, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019.

## Federal Law Enforcement Training Center

The Federal Law Enforcement Training Center was established by Treasury Department Order No. 217, effective March 2, 1970; and reaffirmed by Treasury Department Order No. 140-01 of September 20, 1994.

The Federal Law Enforcement Training Center is headed by a Director, who is appointed by the Secretary of the Treasury. The Center conducts operations at its training facility located at Glynnco, GA. The Center also maintains a Washington, DC, office at 650 Massachusetts Avenue NW., Washington, DC 20226 (phone, 202-

927-8940). In addition, the Center has a satellite operation located at Artesia, NM 88210 (phone, 505-748-8000).

The Center is an interagency training facility serving over 72 Federal law enforcement organizations. The major training effort is in the area of basic programs to teach common areas of law enforcement skills to police and investigative personnel. The Center also conducts advanced programs in areas of common need, such as white-collar crime, the use of microcomputers as an investigative tool, advanced law enforcement photography, international

banking/money laundering, marine law enforcement, and several instructor training courses. In addition to the basic and common advanced programs, the Center provides the facilities and support services for participating organizations to conduct advanced training for their own law enforcement personnel. The Center offers selective, highly specialized training programs to State and local officers as an aid in deterring crime. These programs include a variety of areas such as fraud and financial investigations, marine law enforcement, arson for profit, international banking/money laundering, and criminal intelligence analyst training.

The Center develops the curriculum content and training techniques for recruit training, and advises and assists the participating organizations in producing, formulating, and operating specialized training materials and equipment.

Administrative and financial activities are supervised by the Department of the Treasury. However, training policy, programs, criteria, and standards are governed by the interagency Board of Directors, comprised of senior officials from eight departments and independent agencies.

For further information, contact the Public Affairs Office, Federal Law Enforcement Training Center, Department of the Treasury, Glynco, GA 31524. Phone, 912-267-2447.

## Financial Management Service

The mission of the Financial Management Service (FMS) is to improve the quality of Government financial management. Its commitment and responsibility is to help its Government customers achieve success. It serves taxpayers, the Treasury Department, Federal program agencies, and Government policymakers by linking program and financial management objectives and by providing financial services, information, and advice to its customers.

**Working Capital Management** The Service is responsible for programs to improve cash management, credit management, debt collection, and financial management systems Governmentwide. For cash management, the Service issues guidelines and regulations and assists other agencies in managing financial transactions to maximize investment earnings and reduce the interest costs of borrowed funds. For credit management, the Service issues guidelines and regulations and assists program agencies with management of credit activities, including loan programs, to improve all parts of the credit cycle, such as credit

extension, loan servicing, debt collection, and write-off procedures. The Service is presently working with other agencies to improve financial management systems and the way Government handles its payments, collections, and receivables, and to take advantage of new automation technology.

**Payments** The Service issues approximately 426 million Treasury checks and close to 407 million electronic fund transfer payments annually for Federal salaries and wages, payments to suppliers of goods and services to the Federal Government, income tax refunds, and payments under major Government programs such as social security and veterans' benefits. The Service pays all Treasury checks and reconciles them against the accounts of Government disbursing officers, receives and examines claims for checks that are cashed under forged endorsements or that are lost, stolen, or destroyed; and issues new checks on approved claims. The Service uses two electronic funds-transfer methods: the automated clearinghouses—for recurring payments such as Government benefits and

salaries—and wire transfers through the Fedline System. The latter is a computer-to-computer link with the Federal Reserve System that allows for the electronic transfer of funds to virtually any financial institution in the United States.

**Collections** The Service supervises the collection of Government receipts and operates and maintains the systems for collecting these receipts. The Service is working with all Federal agencies to improve the availability of collected funds and the reporting of collection information to Treasury. Current collection systems include the Treasury General Account System, the Treasury Tax and Loan System for withholding and other Federal tax deposits, and the Treasury National Automated Lockbox System for accelerating the processing of agency receipts.

**Central Accounting and Reporting** The Service maintains a central system that accounts for the monetary assets and

liabilities of the Treasury and tracks Government collection and payment operations. Periodic reports are prepared to show budget results, the Government's overall financial status, and other financial operations. These reports include the *Daily Treasury Statement*, the *Monthly Treasury Statement*, the *Quarterly Treasury Bulletin*, the annual *Treasury Report*, and the annual *Treasury Consolidated Financial Statement*.

#### Disbursing Centers—Financial Management Service

Center/Address	Director
Austin, TX (1619 Woodward St., 78741)	Gordon Hickam
Birmingham, AL (190 Vulcan Rd., 35209)	Andy Wilson
Chicago, IL (356 S. Clark St., 60605)	Ollice C. Holden
Kansas City, KS (2100 W. 36th Ave., 66103)	John H. Adams
Philadelphia, PA (5000 Wissahickon Ave., 19144)	Michael Colerruso, Acting
San Francisco, CA (390 Main St., 94105)	Philip Belisle

For further information, contact the Office of Legislative and Public Affairs, Financial Management Service, Department of the Treasury, Room 555, 401 Fourteenth Street SW., Washington, DC 20227. Phone, 202-874-6740.

## Internal Revenue Service

The Office of the Commissioner of Internal Revenue was established by act of July 1, 1862 (26 U.S.C. 7802).

The Internal Revenue Service (IRS) is responsible for administering and enforcing the internal revenue laws and related statutes, except those relating to alcohol, tobacco, firearms, and explosives. Its mission is to collect the proper amount of tax revenue at the least cost to the public, and in a manner that warrants the highest degree of public confidence in the Service's integrity, efficiency, and fairness. To achieve that purpose, the Service:

- strives to achieve the highest possible degree of voluntary compliance in accordance with the tax laws and regulations;
- advises the public of their rights and responsibilities;

- determines the extent of compliance and the causes of noncompliance;
- properly administers and enforces the tax laws; and
- continually searches for and implements new, more efficient ways of accomplishing its mission.

Basic activities include:

- ensuring satisfactory resolution of taxpayer complaints, providing taxpayer service and education;
- determining, assessing, and collecting internal revenue taxes;
- determining pension plan qualifications and exempt organization status; and
- preparing and issuing rulings and regulations to supplement the provisions of the Internal Revenue Code.

The source of most revenues collected is the individual income tax and the

social insurance and retirement taxes, with other major sources being the corporation income, excise, estate, and gift taxes. Congress first received authority to levy taxes on the income of individuals and corporations in 1913, pursuant to the 16th amendment of the Constitution.

Organization

Service organization is designed for maximum decentralization, consistent with the need for uniform interpretation of the tax laws and efficient utilization of resources. There are three organizational levels: the National Office; the Regional Offices; and the District Offices, Service Centers, and the Austin Compliance Center (in the Midstates Region). Districts may have local offices, the number and location of which are determined by taxpayer and agency needs.

Headquarters Organization The National Office, located in Washington, DC, develops nationwide policies and programs for the administration of the internal revenue laws and provides overall direction to the field organization. Also assigned to the National Office are the Martinsburg Computing Center in Martinsburg, WV; the Detroit Computing Center in Detroit, MI; and the 10 Service Centers (located in various States across the country).

Field Organization

As IRS is a decentralized organization, most agency personnel and activities are assigned to field installations. Regional Offices There are four Regional Offices, each headed by a Regional Commissioner, which supervise and evaluate the operations of District Offices and the Austin Compliance Center.

Regional Offices—Internal Revenue Service

Region	Address	Commissioner
NORTHEAST—Connecticut, Maine, Massachusetts, Michigan, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Vermont	90 Church St., New York, NY 10007	Herma Hightower
SOUTHEAST—Alabama, Delaware, Florida, Georgia, Indiana, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Virginia, West Virginia	401 W. Peachtree St. NE., Atlanta, GA 30365	Robert T. Johnson
MIDSTATES—Arkansas, Illinois, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota, Texas, Wisconsin	4050 Alpha Rd., Dallas, TX 75244-4203	Gary O. Booth
WESTERN—Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming	1650 Mission St., San Francisco, CA 94103	Marilyn W. Day

District Offices By the end of September 1996, there will be 33 Internal Revenue districts, each administered by a District Director. Districts may encompass several States, an entire State, or a certain number of counties within a State, depending on population. Programs of the District include taxpayer service, examination, collection, criminal investigation, and, in some districts, pension plans and exempt organizations. Functions performed are: assistance and service to taxpayers, determination of tax liability by examination of tax returns, determination of pension plan qualification, collection of delinquent returns and taxes, and

investigation of criminal and civil violations of internal revenue laws (except those relating to alcohol, tobacco, firearms, and explosives). Directors are responsible for the deposit of taxes collected by the District and for initial processing of original applications for admission to practice before the Internal Revenue Service and renewal issuances for those practitioners already enrolled. Local offices are established to meet taxpayer needs and agency workload requirements.

**District Offices—Internal Revenue Service**

District	Address	Director
ALABAMA .....	600 S. Maestri Pl., New Orleans, LA 70130 .....	Richard F. Moran
ALASKA .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
ARIZONA .....	210 E. Earll Dr., Phoenix, 85012 .....	Mark D. Cox
ARKANSAS .....	55 N. Robinson St., Oklahoma City, OK 73102 .....	Kenneth J. Sawyer
CALIFORNIA:		
Laguna Niguel .....	24000 Avila Rd., 92677 .....	Jesse A. Cota
Los Angeles .....	300 N. Los Angeles St., 90012 .....	Richard R. Orosco
Sacramento/San Francisco .....	Suite 1600 S, 1301 Clay St., Oakland, 94612 .....	Robert D. AhNee
San Jose .....	55 S. Market St., 95103 .....	Billy J. Brown
COLORADO .....	600 17th St., Denver, 80202-2490 .....	Pamela Bigelow
CONNECTICUT .....	135 High St., Hartford, 06103 .....	Richard L. McCleary
DELAWARE .....	31 Hopkins Plz., Baltimore, MD 21201 .....	Paul M. Harrington
DISTRICT OF COLUMBIA .....	31 Hopkins Plz., Baltimore, MD 21201 .....	Paul M. Harrington
FLORIDA:		
Fort Lauderdale .....	1 N. University Dr., Bldg. B, 33318 .....	Bruce R. Thomas
Jacksonville .....	400 W. Bay St., 32202 .....	Harry O. Lamar, Jr.
GEORGIA .....	401 W. Peachtree St. NW., Atlanta, 30385 .....	Nelson A. Brooske
HAWAII .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
IDAHO .....	600 17th St., Denver, CO 80202-2490 .....	Pamela Bigelow
ILLINOIS .....	Suite 2890, 230 S. Dearborn St., Chicago, 60604 .....	Robert W. Brock
INDIANA .....	575 N. Pennsylvania St., Indianapolis, 46204 .....	David B. Palmer
IOWA .....	310 W. Wisconsin Ave., Milwaukee, WI 53203-2221 .....	Robert E. Brazzil
KANSAS .....	Suite 2300, 1222 Spruce St., St. Louis, MO 63103 .....	Ronald J. Lambert
KENTUCKY .....	801 Broadway, Nashville, TN 37202 .....	John C. Stocker
LOUISIANA .....	600 S. Maestri Pl., New Orleans, 70130 .....	Richard F. Moran
MAINE .....	JFK Federal Bldg., Boston, MA 02203 .....	Francine Crowley
MARYLAND .....	31 Hopkins Plz., Baltimore, 21201 .....	Paul M. Harrington
MASSACHUSETTS .....	JFK Federal Bldg., Boston, 02203 .....	Francine Crowley
MICHIGAN .....	Suite 2483, 477 Michigan Ave., Detroit, 48226 .....	Arlene G. Kay
MINNESOTA .....	316 N. Robert St., St. Paul, 55101 .....	John N. Dalrymple
MISSISSIPPI .....	600 S. Maestri Pl., New Orleans, LA 70130 .....	Richard F. Moran
MISSOURI .....	55 N. Robinson St., Oklahoma City, OK 73102 .....	Kenneth J. Sawyer
MONTANA .....	600 17th St., Denver, CO 80202-2490 .....	Pamela Bigelow
NEBRASKA .....	310 W. Wisconsin Ave., Milwaukee, WI 53203-2221 .....	Robert E. Brazzil
NEVADA .....	210 E. Earll Dr., Phoenix, AZ 85012 .....	Mark D. Cox
NEW HAMPSHIRE .....	JFK Federal Bldg., Boston, MA 02203 .....	Francine Crowley
NEW JERSEY .....	970 Broad St., Newark, 07102 .....	John J. Jennings
NEW MEXICO .....	210 E. Earll Dr., Phoenix, AZ 85012 .....	Mark D. Cox
NEW YORK:		
Albany/Buffalo .....	111 W. Huron St., Buffalo, 14202 .....	Steven A. Jensen
Brooklyn .....	Suite 10, 625 Fulton St., 11201 .....	Herbert J. Huff
Manhattan .....	290 Broadway, New York, 10007 .....	Eugene D. Alexander
NORTH CAROLINA .....	320 Federal Pl., Greensboro, 27401 .....	J.R. (Bob) Starkey
NORTH DAKOTA .....	316 N. Robert St., St. Paul, MN 55101 .....	John N. Dalrymple
OHIO .....	Suite 5106, 550 Main St., Cincinnati, 45202 .....	C. Ashley Bullard
OKLAHOMA .....	55 N. Robinson St., Oklahoma City, 73102 .....	Kenneth J. Sawyer
OREGON .....	915 2d Ave., Seattle, WA 98174 .....	J. Paul Beene
PENNSYLVANIA .....	600 Arch St., Philadelphia, 19106 .....	Robert F. Hilgen
PUERTO RICO .....	Stop 27½, Ponce de Leon Ave., Hato Rey, 00917 .....	Robert Keller
RHODE ISLAND .....	135 High St., Hartford, CT 06103 .....	Richard L. McCleary
SOUTH CAROLINA .....	320 Federal Pl., Greensboro, NC, 27401 .....	J.R. (Bob) Starkey
SOUTH DAKOTA .....	316 N. Robert St., St. Paul, MN 55101 .....	John N. Dalrymple
TENNESSEE .....	801 Broadway, Nashville, 37203 .....	John C. Stocker
TEXAS:		
Austin .....	300 E. 8th St., 78701 .....	Michael L. Killfoil
Dallas .....	1100 Commerce St., 75242 .....	Bobby E. Scott
Houston .....	1919 Smith St., 77002 .....	James J. Walsh
UTAH .....	600 17th St., Denver, CO 80202-2490 .....	Pamela Bigelow
VERMONT .....	JFK Federal Bldg., Boston, MA 02203 .....	Francine Crowley
VIRGINIA .....	400 N. 8th St., Richmond, 23240 .....	Roger Burgess
WASHINGTON .....	915 2d Ave., Seattle, 98174 .....	J. Paul Beene
WEST VIRGINIA .....	400 N. 8th St., Richmond, VA 23240 .....	Roger Burgess
WISCONSIN .....	310 W. Wisconsin Ave., Milwaukee, 53203-2221 .....	Robert E. Brazzil
WYOMING .....	600 17th St., Denver, CO 80202-2490 .....	Pamela Bigelow

**Overseas Taxpayers**

Office	Address
Office of Taxpayer Service and Compliance.	950 L'Enfant Plz. SW. (CP:IN), Washington, DC 20024

Service Centers Under the supervision of the Executive Officer for Service Center Operations having jurisdiction over the area of their location are 10 service centers, located at Andover, MA; Austin, TX; Holtsville, NY; Chamblee, GA; Covington, KY; Fresno, CA; Kansas City, MO; Memphis, TN; Ogden, UT; and Philadelphia, PA. Each service center processes tax returns and related documents and maintains accountability records for taxes collected. Programs

include the processing, verification, and accounting control of tax returns; the assessment and certification of refunds of taxes; and administering assigned examination, criminal investigation, and collection functions.

The Austin Compliance Center, located in Austin, TX, administers the examination, criminal investigation, and collection functions formerly assigned to the Austin Service Center.

For further information, contact any District Office or the Internal Revenue Service Headquarters, Department of the Treasury, 1111 Constitution Avenue NW., Washington, DC 20224. Phone, 202-622-5000.

United States Mint

The establishment of a mint was authorized by act of April 2, 1792 (1 Stat. 246). The Bureau of the Mint was established by act of February 12, 1873 (17 Stat. 424) and recodified on September 13, 1982 (31 U.S.C. 304, 5131). The name was changed to United States Mint by Secretarial order dated January 9, 1984.

The primary mission of the Mint is to produce an adequate volume of circulating coinage for the Nation to conduct its trade and commerce. The

Mint also produces and sells numismatic coins, American Eagle gold and silver bullion coins, and national medals. In addition, the Fort Knox Bullion Depository is the primary storage facility for the Nation's gold bullion.

The U.S. Mint maintains sales centers at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Public tours are conducted, with free admission, at the Philadelphia and Denver Mints.

Field Facilities

(S: Superintendent; O: Officer in Charge)

Facility/Address	Facility Head
United States Mint, Philadelphia, PA 19106 .....	Augustine A. Albino, <i>Acting</i> (S)
United States Mint, Denver, CO 80204 .....	Raymond J. DeBroekert, <i>Acting</i> (S)
United States Mint, San Francisco, CA 94102 .....	Donald T. Butler, <i>Acting</i> (S)
United States Mint, West Point, NY 10996 .....	Harry J. Edwards, <i>Acting</i> (S)
United States Bullion Depository, Fort Knox, KY 40121 .....	James M. Curtis (O)

For further information, contact the United States Mint, Department of the Treasury, Judiciary Square Building, 633 Third Street NW., Washington, DC 20220. Phone, 202-874-6450.

Bureau of the Public Debt

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306).

Its mission is to borrow the money needed to operate the Federal Government; account for the resulting public debt; and to issue Treasury securities to refund maturing debt and raise new money.

The Bureau fulfills its mission through six programs: commercial book-entry securities, direct access securities, savings securities, Government securities, market regulation, and public debt accounting.

The Bureau auctions and issues Treasury bills, notes, and bonds and manages the U.S. Savings Bond Program. It issues, services, and redeems bonds through a nationwide network of issuing and paying agents. The Bureau also

promotes the sale and retention of savings bonds through payroll savings plans and financial institutions and is supported by a network of volunteers. It provides daily and other periodic reports to account for the composition and size of the debt. In addition, the Bureau implements the regulations for the Government securities market. These regulations provide for investor protection while maintaining a fair and liquid market for Government securities.

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306). Principal offices of the Bureau are located in Washington, DC, and Parkersburg, WV.

For more information, contact the Public Affairs Officer, Office of the Commissioner, Bureau of the Public Debt, Washington, DC 20239-0001. Phone, 202-219-3302.

## United States Secret Service

Pursuant to certain sections of titles 3 and 18 of the United States Code, the mission of the Secret Service includes the authority and responsibility:

—to protect the President, the Vice President, the President-elect, the Vice-President-elect, and members of their immediate families; major Presidential and Vice Presidential candidates; former Presidents and their spouses, except that protection of a spouse shall terminate in the event of remarriage; minor children of a former President until the age of 16; visiting heads of foreign states or governments; other distinguished foreign visitors to the United States; and official representatives of the United States performing special missions abroad, as directed by the President;

—to provide security at the White House complex and other Presidential offices, the temporary official residence of the Vice President in the District of Columbia, and foreign diplomatic missions in the Washington, DC, metropolitan area and throughout the

United States, its territories and possessions, as prescribed by statute;

—to detect and arrest any person committing any offense against the laws of the United States relating to currency, coins, obligations, and securities of the United States or of foreign governments;

—to suppress the forgery and fraudulent negotiation or redemption of Federal Government checks, bonds, and other obligations or securities of the United States;

—to conduct investigations relating to certain criminal violations of the Federal Deposit Insurance Act, the Federal Land Bank Act, and the Government Losses in Shipment Act; and

—to detect and arrest offenders of laws pertaining to electronic funds transfer frauds, credit and debit card frauds, false identification documents or devices, computer access fraud, and U.S. Department of Agriculture food coupons, including authority-to-participate cards.



## District Offices—United States Secret Service

District	Address	Telephone
Albany, GA .....	Suite 221, 235 Roosevelt Ave., 31701-2374 .....	912-430-8442
Albany, NY .....	Rm. 244, 445 Broadway, 12207 .....	518-431-0205
Albuquerque, NM .....	Suite 1700, 505 Marquette St. NW., 87102 .....	505-766-3336
Anchorage, AK .....	Rm. 526, 222 W. 7th Ave., 99513-7592 .....	907-271-5148
Atlanta, GA .....	Suite 2906, 401 W. Peachtree St., 30308-3516 .....	404-331-6111
Atlantic City, NJ .....	Suite 501, 6601 Ventnor Ave., Ventnor, 08406 .....	609-487-1300
Austin, TX .....	Suite 972, 300 E. 8th St., 78701 .....	512-482-5103
Bakersfield, CA .....	Suite 190, 5701 Truxton Ave., 93309 .....	805-861-4112
Baltimore, MD .....	Suite 1124, 100 S. Charles St., 21201 .....	410-962-2200
Baton Rouge, LA .....	Rm. 1502, 1 American Pl., 70825 .....	504-389-0763
Birmingham, AL .....	Suite 203, 500 S. 22d St., 35233 .....	205-731-1144
Bismarck, ND .....	Rm. 432, Federal Bldg., 58501 .....	701-255-3294
Boise, ID .....	Rm. 730, 550 W. Fort St., 83724 .....	208-334-1403
Boston, MA .....	Suite 791, 10 Causeway St., 02222 .....	617-565-5640
Buffalo, NY .....	Rm. 1208, 111 W. Huron St., 14202 .....	716-551-4401
Canton, OH .....	Rm. 211, 201 Cleveland Ave. SW., 44702 .....	216-489-4400
Charleston, SC .....	Suite 630, 334 Meeting St., 29403 .....	803-727-4691
Charleston, WV .....	Suite 910, 1 Valley Sq., 25301 .....	304-347-5188
Charlotte, NC .....	Suite 226, Parkwood Bldg., 4350 Park Rd., 28209 .....	704-523-9583
Chattanooga, TN .....	Rm. 204, Martin Luther King Blvd. & Georgia Ave., 37401 .....	615-752-5125
Cheyenne, WY .....	Suite 3026, 2120 Capitol Ave., 82001 .....	307-772-2380
Chicago, IL .....	Suite 1200 N., 300 S. Riverside Plz., 60606 .....	312-353-5431
Cincinnati, OH .....	Rm. 6118, 550 Main St., 45202 .....	513-684-3585
Cleveland, OH .....	Rm. 440, 6100 Rockside Woods Blvd., 44131-2334 .....	216-522-4365
Colorado Springs, CO .....	P.O. Box 666, 80901 .....	719-632-3325
Columbia, SC .....	Suite 1425, 1835 Assembly St., 29201 .....	803-765-5446
Columbus, OH .....	Suite 800, 500 S. Front St., 43215 .....	614-469-7370
Concord, NH .....	Suite 250, 197 Loudon Rd., 03301 .....	603-228-3428
Dallas, TX .....	Suite 300, 125 E. John W. Carpenter Fwy., Irving, 75062-2752 .....	214-655-2500
Dayton, OH .....	P.O. Box 743, 200 W. 2d St., 45402 .....	513-222-2013
Denver, CO .....	Suite 1430, 1660 Lincoln St., 80264 .....	303-866-1010
Des Moines, IA .....	637 Federal Bldg., 210 Walnut St., 50309 .....	515-284-4565
Detroit, MI .....	Suite 1000, 477 Michigan Ave., 48226 .....	313-226-6400
El Paso, TX .....	Suite 210, 4849 N. Mesa, 79912 .....	915-533-6950
Fresno, CA .....	Suite 207, 5200 N. Palm Ave., 93704 .....	209-487-5204
Grand Rapids, MI .....	Suite 302, 330 Ionia Ave. NW., 49503 .....	616-454-4671
Great Falls, MT .....	No. 11, 3d St. N., 59401 .....	406-452-8515
Greenville, SC .....	P.O. Box 10676, 29603 .....	864-233-1490
Harrisburg, PA .....	P.O. Box 1244, 17108 .....	717-782-4811
Honolulu, HI .....	P.O. Box 50046, Rm. 6309, 300 Ala Moana Blvd., 96850 .....	808-541-1912
Houston, TX .....	Suite 500, 602 Sawyer St., 77007 .....	713-868-2299
Indianapolis, IN .....	Suite 211, 575 N. Pennsylvania St., 46204 .....	317-226-6444
Jackson, MS .....	Suite 840, 100 W. Capitol St., 39269 .....	601-965-4436
Jacksonville, FL .....	Suite 500, 7820 Arlington Expy., 32211 .....	904-232-2777
Jamaica, NY .....	2d Fl., Bldg. 80, John F. Kennedy International Airport, 11430 .....	718-553-0911
Kansas City, MO .....	Suite 510, 1150 Grand Ave., 64106 .....	816-374-6102
Knoxville, TN .....	Rm. 517, 710 Locust St., 37902 .....	423-545-4627
Las Vegas, NV .....	P.O. Box 16027, 89101 .....	702-388-6446
Lexington, KY .....	P.O. Box 13310, 40583 .....	606-233-2453
Little Rock, AR .....	Suite 1700, 111 Center St., 72201-3529 .....	501-324-6241
Los Angeles, CA .....	17th Fl., 255 E. Temple St., 90012 .....	213-894-4830
Louisville, KY .....	Rm. 377, 600 Dr. Martin Luther King, Jr. Pl., 40202 .....	502-582-5171
Lubbock, TX .....	P.O. Box 2975, 79048 .....	806-743-7347
Madison, WI .....	P.O. Box 2154, 53701 .....	608-264-5191
McAllen, TX .....	Suite 1107, 200 S. 10th St., 78501 .....	210-630-5811
Melville, NY .....	Suite 216E, 35 Pinelawn Rd., 11747-3154 .....	516-249-0984
Memphis, TN .....	Suite 204, 5350 Poplar Ave., 38119 .....	901-766-7632
Miami, FL .....	Suite 100, 8375 NW. 53d St., 33166 .....	305-591-3660
Milwaukee, WI .....	Rm. 572, 517 E. Wisconsin Ave., 53202 .....	414-297-3587
Minneapolis, MN .....	Rm. 218, 110 S. 4th St., 55401 .....	612-348-1800
Mobile, AL .....	Suite 200, 182d & Francis Sts., 36602-3501 .....	334-441-5851
Montgomery, AL .....	Suite 605, 1 Commerce St., 36104 .....	334-223-7601
Morristown, NJ .....	34 Headquarters Plz., 07960-3990 .....	201-984-5760
Nashville, TN .....	658 U.S. Courthouse, 801 Broadway St., 37203 .....	615-736-5841
New Haven, CT .....	P.O. Box 45, 06501 .....	203-865-2449
New Orleans, LA .....	Rm. 807, 501 Magazine St., 70130 .....	504-589-4041
New York, NY .....	9th Fl., 7 World Trade Ctr., 10048-1901 .....	212-637-4500
Norfolk, VA .....	Rm. 400, Federal Bldg., 23510 .....	804-441-3200
Oklahoma City, OK .....	Suite 526, 55 N. Robinson Ave., 73102-9229 .....	405-297-5020
Omaha, NE .....	Rm. 905, 106 S. 15th St., 68102 .....	402-221-4671
Orlando, FL .....	Suite 670, 135 W. Central Blvd., 32801 .....	407-648-6333
Philadelphia, PA .....	7236 Federal Bldg., 600 Arch St., 19106 .....	215-597-0600
Phoenix, AZ .....	Suite 2180, 3200 N. Central Ave., 85012 .....	602-640-5580
Pittsburgh, PA .....	Rm. 835, 1000 Liberty Ave., 15222 .....	412-644-3384
Portland, ME .....	2d Fl., Tower B, 100 Middle St., 04104 .....	207-780-3493

**District Offices—United States Secret Service—Continued**

District	Address	Telephone
Portland, OR .....	Suite 1330, 121 SW. Salmon St., 97204 .....	503-326-2162
Providence, RI .....	Suite 343, 380 Westminster St., 02903 .....	401-331-6456
Raleigh, NC .....	Suite 210, 4407 Bland Rd., 27609-6296 .....	919-790-2834
Reno, NV .....	Suite 850, 100 W. Liberty St., 89501 .....	702-784-5354
Richmond, VA .....	Suite 1910, Main St. Ctr., 23219 .....	804-771-2274
Riverside, CA .....	P.O. Box 1525, 92502 .....	909-276-6781
Roanoke, VA .....	Suite 2, 105 Franklin Rd. SW., 24011 .....	540-857-2208
Rochester, NY .....	Rm. 606, 100 State St., 14614 .....	716-263-6830
Sacramento, CA .....	Suite 530, 501 J St., 95814 .....	916-498-5141
Saginaw, MI .....	Suite 200, 301 E. Genesee Ave., 48607 .....	517-752-8076
St. Louis, MO .....	Rm. 924, 1114 Market St., 63101 .....	314-539-2238
Salt Lake City, UT .....	Suite 450, 57 W. 200 S., 84101 .....	801-524-5910
San Antonio, TX .....	Rm. B410, 727 E. Durango Blvd., 78206 .....	210-229-6175
San Diego, CA .....	Suite 660, 550 W. C St., 92101-8811 .....	619-557-5640
San Francisco, CA .....	Suite 530, 345 Spear St., 94105 .....	415-744-9026
San Jose, CA .....	Suite 2050, 280 S. 1st St., 95113 .....	408-535-5288
San Juan, PR .....	Suite 3-B, 1510 F.D. Roosevelt Ave., Guaynabo, 00968 .....	809-277-1515
Santa Ana, CA .....	Suite 500, 200 W. Santa Ana Blvd., 92701 .....	714-246-8257
Savannah, GA .....	Suite 570, 23 Bull St., 31401 .....	912-652-4401
Scranton, PA .....	Rm. 304, Washington & Linden Sts., 18501 .....	717-346-5781
Seattle, WA .....	Rm. 890, 915 2d Ave., 98174 .....	206-220-6800
Shreveport, LA .....	Suite 525, 401 Edwards St., 71101 .....	318-676-3500
Sioux Falls, SD .....	Suite 405, 230 S. Phillips Ave., 57102 .....	605-330-4565
Spokane, WA .....	Suite 1340, 601 W. Riverside Ave., 99201-0611 .....	509-353-2532
Springfield, IL .....	Suite 301, 400 W. Monroe St., 62704 .....	217-492-4033
Springfield, MO .....	Suite 306, 901 E. St. Louis St., 65806 .....	417-864-8340
Syracuse, NY .....	Post Box 7006, Federal Station, 13261 .....	315-448-0304
Tampa, FL .....	Rm. 1101, 501 E. Polk St., 33602 .....	813-228-2636
Toledo, OH .....	Rm. 305, 234 Summit St., 43604 .....	419-259-6434
Trenton, NJ .....	Suite 202, 101 Carnegie Ctr., Princeton, 08540-6231 .....	609-989-2008
Tucson, AZ .....	Box FB-56, 300 W. Congress St., 85701 .....	520-670-4730
Tulsa, OK .....	Suite 400, 125 W. 15 St., 74119 .....	918-581-7272
Tyler, TX .....	Suite 395, 6101 S. Broadway, 75703 .....	903-534-2933
Ventura, CA .....	Suite 161, 5500 Telegraph Rd., 93003 .....	805-339-9180
Washington, DC .....	Suite 1000, 1050 Connecticut Ave. NW., 20036-5305 .....	202-435-5100
West Palm Beach, FL .....	Suite 800, 505 S. Flagler Dr., 33401 .....	407-659-0184
White Plains, NY .....	Suite 300, 140 Grand St., 10601 .....	914-682-6300
Wichita, KS .....	Suite 275, 301 N. Main, 67202 .....	316-267-1452
Wilmington, DE .....	Rm. 414, 920 King St., 19801 .....	302-573-6188
Wilmington, NC .....	P.O. Box 120, 28402 .....	910-343-4411

**District Offices Overseas—United States Secret Service**

District	Address	Telephone
Bangkok, Thailand .....	American Embassy, Box 64/Bangkok, APO AP 96546 .....	011-66-2-252-5040, ext. 2651
Bogota, Colombia .....	U.S. Embassy, Unit 5116, APO AA 34038 .....	011-57-1-315-0811, ext. 2555
Bonn, West Germany .....	American Embassy/Bonn, Unit 21701, Box 300, APO New York, NY 09080.	011-49-228-339-2587
Hong Kong .....	11th Fl., St. John's Building, 33 Garden Road, Central Hong Kong.	011-852-2524-1136
London, England .....	American Embassy/USSS, PSC 801, Box 64, FPO AE, 09498-4064.	011-44-71-499-9000, ext. 2846
Manila, Philippines .....	American Embassy/Manila APO AP 96440 .....	011-63-2-521-1838
Milan, Italy .....	Consulate General of the U.S.A., Via Principe Amedeo 2/10, 20121 Milan, Italy.	011-39-2-2903-5236
Nicosia, Cyprus .....	U.S. Embassy, Metohiou and Ploutarchou St., Nicosia, Cyprus	011-357-21-247-6100
Paris, France .....	Paris Embassy/USSS, Unit 21551, Box D306, APO AE, 09777	011-33-1-4289-0330
Quebec, Canada .....	U.S. Consulate, 455 Rene Levesque Blvd., West Montreal, Quebec, Canada H2Z 1Z2.	1-514-398-9695
Rome, Italy .....	American Embassy/Rome, PSC 59, Box 100, USSS, APO AE, 09624.	011-39-6-4674-1, ext. 2736

For further information, contact any District Office or the Office of Government Liaison and Public Affairs, United States Secret Service, Department of the Treasury, 1800 G Street NW., Washington, DC 20223. Phone, 202-435-5708.

## Office of Thrift Supervision

The Office of Thrift Supervision (OTS) was established as a bureau of the Treasury Department in August 1989 and became operational in October 1989 as part of a major reorganization of the thrift regulatory structure mandated by the Financial Institutions Reform, Recovery and Enforcement Act. In that act, Congress gave OTS authority to charter Federal thrift institutions and serve as the primary regulator of approximately 1,700 Federal- and State-chartered thrifts belonging to the Savings Association Insurance Fund (SAIF). The Office's mission is to regulate savings associations to maintain the safety, soundness, and viability of the industry; and to support the industry's efforts to meet housing and other financial services needs. It carries out this responsibility through risk-focused supervision that includes adopting regulations governing the savings and loan industry, examining and supervising thrift institutions and their affiliates, and taking appropriate action to enforce their compliance with Federal law and regulations. In addition to overseeing thrift institutions, OTS also regulates, examines, and supervises companies that own thrifts and controls the acquisition of thrifts by such holding companies.

The Office is headed by a Director appointed by the President and confirmed by the Senate to serve a 5-year term. The Director also serves on the boards of the Federal Deposit Insurance Corporation and the Neighborhood Reinvestment Corporation.

To carry out its mission, OTS is organized into five main divisions:

*Washington Operations* develops national policy guidelines to clarify and implement statutes and regulations; establishes programs to implement new policies and laws; and develops and maintains surveillance systems that monitor the condition of the industry and assist in identifying emerging supervisory problem areas. It also develops and maintains financial management and information systems;

maintains human resources programs; and performs other related functions.

*Regional Operations* examines and supervises thrift institutions through five regional offices to ensure the safety and soundness of the industry, and to promote housing and other financial services in areas with the greatest need. It also oversees the training and development of Federal thrift regulators through accredited programs. The regional offices are headquartered in Jersey City, NJ; Atlanta, GA; Chicago, IL; Dallas, TX; and San Francisco, CA.

*Chief Counsel* provides a full range of legal services to the agency, including drafting regulations, representing the agency in court, and taking enforcement actions against savings institutions that violate laws or regulations. This office also acts on corporate filings required by the Securities and Exchange Act of 1934.

*Congressional Affairs* interacts with members of Congress, congressional staff, and committee members on behalf of OTS to accomplish the legislative objectives of the Office. This division disseminates information to the Congress pertaining to OTS' supervisory, regulatory, and enforcement activities and policies, and manages congressional-liaison programs.

*Public Affairs* oversees dissemination of information concerning OTS regulations, policies, and key developments within the Office by establishing and maintaining effective liaisons with the media, the general public, the thrift industry, Government agencies, and other key constituencies. It convenes press conferences and distributes news releases.

The division also maintains an archive of business records and documented actions of OTS and its predecessor, the Federal Home Loan Bank Board; responds to Freedom of Information requests; and maintains a public reference room for viewing securities filing and other public documents.

The Office is a nonappropriated agency and thus uses no tax money to fund its operations. Its expenses are met

by fees and assessments on the thrift institutions it regulates.

For further information, contact the Communications Division, Office of Thrift Supervision, 1700 G Street NW., Washington, DC 20552. Phone, 202-906-6913. Fax, 202-906-5748.

## Sources of Information

### Departmental Offices

**Contracts** Write to the Director, Office of Procurement, Room 6101, Main Treasury Annex, Washington, DC 20220. Phone, 202-622-0520.

**Environment** Environmental statements prepared by the Department are available for review in the Departmental Library. Information on Treasury environmental matters may be obtained from the Office of the Assistant Secretary of the Treasury (Management), Treasury Department, Washington, DC 20220. Phone, 202-622-0043.

**General Inquiries** For general information about the Treasury Department, including copies of news releases and texts of speeches by high Treasury officials, write to the Office of the Assistant Secretary (Public Affairs and Public Liaison), Room 3430, Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-2920.

**Reading Room** The Reading Room is located in the Treasury Library, Room 5030, Main Treasury Building, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-0990.

**Small and Disadvantaged Business Activities** Write to the Director, Office of Small and Disadvantaged Business Utilization, Room 6101, Main Treasury Annex, Washington, DC 20220. Phone, 202-622-0530.

**Tax Legislation** Information on tax legislation may be obtained from the Assistant Secretary (Tax Policy), Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-0050.

**Telephone Directory** The Treasury Department telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

### Office of Inspector General

**Employment** Contact the Human Resources Division, Office of Inspector General, Suite 510, 740 15th Street NW., Washington, DC 20220. Phone, 202-927-5230.

**Freedom of Information Act/Privacy Act Requests** Inquiries should be directed to Freedom of Information Act Request, Department of the Treasury, Room 1054, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

**General Inquiries** Write to the Office of Inspector General, Room 2418, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

**Publications** Semiannual reports to the Congress on the Office of Inspector General are available from the Office of Inspector General, Room 2418, 1500 Pennsylvania Avenue NW., Washington, DC 20220.

### Office of the Comptroller of the Currency

**Publications** Write or call the Communications Division, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700. Fax, 202-874-5263.

**Freedom of Information Act Requests** Write or call the disclosure officer, Communications Division, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700. Fax, 202-874-5263.

**Employment** The primary occupation is national bank examiner. Examiners are hired generally at the entry level through a college recruitment program.

Descriptive literature and information are available from the Director for Human Resources, 250 E Street SW., Washington, DC 20219. Phone, 202-874-5000. Fax, 202-874-5447.

**Contracts** Contact the procurement officer at 250 E Street SW., Washington,

DC 20219. Phone, 202-874-5000. Fax, 202-874-5625.

#### United States Customs Service

Address inquiries on the following subjects to the specified office, U.S. Customs Service, 1301 Constitution Avenue NW., Washington, DC 20229. Phone, 202-927-6724.

**Contracts** Write to the Regional Procurement Center, 6026 Lakeside Boulevard, Indianapolis, IN 46278.

**Employment** The U.S. Customs Service recruits from the Treasury Enforcement Agent examination. Employment inquiries may be addressed to the Personnel Director, Office of Human Resources Management in Washington, DC.

**Forms** Forms are available from any district director's office. There is a nominal charge for large quantities of certain forms.

**General Inquiries** Contact the nearest port director's office for information regarding customs regulations and procedures for all persons entering the United States and the entry and clearance of imported merchandise.

**Publications** The U.S. Customs Service issues publications of interest to the general, importing, and traveling public that can be obtained from any of the port directors' offices or by writing to the Office of Communications in Washington, DC. Single copies of many of these publications are available at no charge to the public.

**Reading Rooms** Reading rooms are located at the headquarters library and in some field offices.

**Speakers** Speakers are available for private organizations or community groups throughout the country. Contact any local customs officer or the Office of Communications in Washington, DC.

#### Bureau of Engraving and Printing

Address inquiries on the following subjects to the specified office, Bureau of Engraving and Printing, Fourteenth and C Streets SW., Washington, DC 20228.

**Contracts and Small Business Activities** Information relating to contracts and small business activity may be obtained

by contacting the Office of Procurement. Phone, 202-874-2534.

**Employment** The Bureau, as the world's largest security printer, employs personnel in a multitude of different craft, administrative, and professional fields. Competitive job opportunities may be available in the printing crafts, maintenance trades/crafts, engineering, electromachinists, research, chemistry, data processing/computers, quality assurance, personnel, procurement, financial management, and other administrative fields. Due to the high level of security required, the Bureau also employs its own police force and a range of security specialists.

The Bureau participates in the student educational employment program that enables students to gain work experience while pursuing their education.

Periodically, apprenticeship programs may be announced in selected crafts.

Information regarding employment opportunities and required qualifications is available from the Staffing and Classification Division, Office of Personnel. Phone, 202-874-3747.

**Freedom of Information Act Requests** Inquiries should be directed to the Bureau Disclosure Officer, Office of Management Services, Room 321-12A. Phone, 202-874-2687.

**General Inquiries** Requests for information about the Bureau, its products, or numismatic and philatelic interests should be addressed to the Office of Communications, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019.

**Product Sales** Uncut sheets of currency, engraved Presidential portraits, historical engravings of national landmarks, and other souvenirs and mementos are available for purchase in the Visitors Center or through the mail. The Visitors Center gift shop, located in the Fifteenth Street (Raoul Wallenberg Place) lobby of the main building, is open from 8:30 a.m. to 3:30 p.m. Monday through Friday, excluding Federal holidays and Christmas week. In June, July, and August, the gift shop will reopen at 4:30 p.m. and close at 8:30

p.m. Information and order forms for sales items by mail may be obtained by writing to the Office of Communications, Fourteenth and C Street SW., Room 533M, Washington, DC 20228, or by calling 202-874-3019.

**Tours** Tours of the Bureau's facility in Washington, DC are provided throughout the year according to the following schedule:

Peak season, April through September, 9:00 a.m. until 2:00 p.m. Tours begin every 10 minutes, with the last tour beginning at 1:50 p.m. The ticket booth is located on Raoul Wallenberg Place (formerly Fifteenth Street) and is open from 8:00 a.m. until 2:00 p.m. Tour tickets are free. Lines queue up on Raoul Wallenberg Place.

Evening tours, June through August, 4:00 p.m. until 7:30 p.m. Tours are offered every 10 minutes. The ticket booth for evening tour tickets is open from 3:30 until 7:30 p.m. Tour tickets are free. Lines queue up on Raoul Wallenberg Place.

Non-peak season, October through March, 9:00 a.m. until 2:00 p.m. No tickets are necessary for tours during this time. Lines queue up on Fourteenth Street.

No tours are given on weekends, Federal holidays, or between Christmas and New Year's Day.

#### Financial Management Service

Inquiries on the following subjects should be directed to the specified office, 401 Fourteenth Street SW., Washington, DC 20227.

**Contracts** Write to the Director, Acquisition Management Division, Room 112 LC. Phone, 202-874-6910.

**Employment** Inquiries may be directed to the Personnel Management Division, Room 120 LC. Phone, 202-874-7080.

**Fax** Facsimile transmittal services are available by dialing 202-874-6743.

#### Internal Revenue Service

**Audiovisual Materials** Films, some of which are available in Spanish, provide information on the American tax system, examination and appeal rights, and the tax responsibilities of running a small

business. The films can be obtained by contacting any District Office.

Also available are audio and video cassette tapes that provide step-by-step instructions for preparing basic individual income tax forms. These tapes are available in many local libraries.

**Contracts** Write to the Internal Revenue Service, 1111 Constitution Avenue NW. (M:P:C), Washington, DC 20224 (phone, 202-283-1710); or the Director of Support Services, at any of the Internal Revenue regional offices.

**Educational Programs** The Service provides, free of charge, general tax information publications and booklets on specific tax topics. Taxpayer information materials also are distributed to major television networks and many radio and television stations, daily and weekly newspapers, magazines, and specialized publications. Special educational materials and films are provided for use in high schools and colleges. Individuals starting a new business are given specialized materials and information at small business workshops, and community colleges provide classes based on material provided by the Service. The Community Outreach Tax Assistance program provides agency employees to assist community groups at mutually convenient times and locations.

Through the Volunteer Income Tax Assistance program and the Tax Counseling for the Elderly program, the Service recruits, trains, and supports volunteers who offer free tax assistance to low-income, elderly, military, and non-English-speaking taxpayers.

**Materials, films, and information** on the educational programs can be obtained by contacting any District Office.

**Employment** Almost every major field of study has some application to the work of the Service. A substantial number of positions are filled by persons whose major educational preparation was accounting, business administration, finance, economics, criminology, and law. There are, however, a great number of positions that are filled by persons whose college major was political science, public administration, education, liberal arts, or other fields not

directly related to business or law. Extensive use is made of competitive registers and examinations in selecting employees. Schools interested in participating in the extensive recruitment program, or anyone considering employment with the Service, may direct inquiries to the Recruitment Coordinator at any of the Regional or District Offices. Problem Resolution Program Each District has a problem resolution staff which attempts to resolve taxpayer complaints not satisfied through regular channels.

**Publications** The *Annual Report—Commissioner of Internal Revenue* (Pub. 55) and *Internal Revenue Service 1994/1995 Data Book* (Pub. 55B), as well as periodic reports of Statistics of Incomes, which present statistical tabulations concerning various tax returns filed, are available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. *Audit of Returns, Appeal Rights, and Claims for Refund* (Pub. 556), *Your Federal Income Tax* (Pub. 17), *Farmers Tax Guide* (Pub. 225), *Tax Guide for Small Business* (Pub. 334), and other publications are available at Internal Revenue Service offices free of charge.

**Reading Rooms** Public reading rooms are located in the National Office and in each Regional Office or, in some cases, a District Office located in a Regional Office building.

**Speakers** Speakers on provisions of the tax law and operations of the Internal Revenue Service for professional and community groups may be obtained by writing to the District Directors or, for national organizations only, to the Communications Division at the IRS National Headquarters in Washington, DC.

**Taxpayer Service** The Internal Revenue Service provides year-round tax information and assistance to taxpayers, primarily through its toll-free telephone system. Taxpayers requesting information about the tax system, their rights and obligations under it, and the tax benefits available to them can call the number listed in their local telephone directory and in the tax form packages mailed to

them annually. This service allows taxpayers anywhere in the United States to call the service without paying a long-distance charge. Special toll-free telephone assistance also is available to deaf and hearing-impaired taxpayers who have access to a teletypewriter or television/phone. These special numbers are included in the annual tax form packages and also are available from any agency office.

Taxpayers may also visit agency offices for help with their tax problems. The Service provides return preparation assistance to taxpayers by guiding groups of individuals line by line on the preparation of their returns. Individual preparation is available for handicapped or other individuals unable to use the group preparation method.

Foreign language tax assistance also is available at many locations.

## United States Mint

**Contracts and Employment** Inquiries should be directed to the facility head of the appropriate field office or to the Director of the Mint.

**Numismatic Services** The United States Mint maintains public exhibit and sales areas at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Brochures and order forms for official coins, medals, and other numismatic items may also be obtained by writing to the United States Mint, 10001 Aerospace Road, Lanham, MD 20706. Phone, 202-283-COIN.

**Publications** The *CFO Annual Financial Report* is available from the United States Mint, Department of the Treasury, Judiciary Square Building, 633 Third Street NW., Washington, DC 20220. Phone, 202-874-6450.

## Bureau of the Public Debt

**Employment** General employment inquiries should be addressed to the Bureau of the Public Debt, Division of Personnel Management, Employment and Classification Branch, Parkersburg, WV 26106-1328. Phone, 304-480-6144.

**Savings Bonds** Savings bonds are continuously on sale at more than

40,000 financial institutions and their branches in virtually every locality in the United States. Information about bonds is provided by such issuing agents.

Free informational materials are available from the Bureau of the Public Debt, Savings Bonds Marketing Office, Department of the Treasury, Washington, DC 20226. Phone, 202-377-7715.

Current rate information is available toll-free by calling 1-800-4US-BOND.

Requests for information relating to holdings of all series of savings bonds, savings notes, and retirement plan or individual retirement bonds should be addressed to the Bureau of the Public Debt, Department of the Treasury, 200 Third Street, Parkersburg, WV 26106-1328. Phone, 304-480-6112.

**Treasury Securities** Information inquiries regarding the purchase of Treasury bills, bonds, and notes should be addressed to your local Federal Reserve Bank or branch, or to the Bureau of the Public Debt, Department F, Washington, DC 20239-1200. Phone, 202-874-4060.

#### United States Secret Service

Information about employment opportunities and publications and general public information may be obtained by contacting the nearest Secret Service field office or the Office of Government Liaison and Public Affairs, 1800 G Street NW., Washington, DC 20223. Phone, 202-435-5708.

For further information concerning the Department of the Treasury, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960.